

Eudora Amateur Baseball & Softball Association BYLAWS

ARTICLE 1 - PURPOSE & GOALS

The EABA is organized to provide youth baseball & softball in Eudora, Kansas. Our mission is: **Provide youth a quality recreational experience through a positive learning environment.**

ARTICLE 2 – OFFICES

The principal office may be at any location within the city of Eudora, where a majority of the board of directors is gathered to discuss issues or conduct business. The EABA will hold as a mailing address; PO Box 64 Eudora, KS 66025 & maintain a storage rental, as long as the board deems necessary.

ARTICLE 3 – MEMBERSHIP

Section 1– Application/Fees

No membership fees will be collected. A membership application will consist of a player’s registration form being turned in, or in the case of someone wishing to be a member who does not have a child as a registered player; by running for & subsequently be elected to the board of directors.

Section 2 – Resignation of Membership

A resignation from membership shall be presented to the board of directors, but shall not relieve any member from any liability for any dues, assessments or other obligations to the organization which are unpaid at the time such resignation is filed, or which may arise prior to the acceptance of said resignation. The board may hold special session to vote on partial reimbursement of fees due to extenuating circumstances such as death, injury or relocation.

Section 3 – Termination/Suspension

If any member of the organization, including but not limited to: coaches, managers & parents, shall commit any act prejudicial to the conduct of the affairs of the organization or the purpose for which it is formed, the offender shall be notified in writing to appear personally before the board of directors at a designated time not less than 10 days after such notification & at such time, the offender shall be given a hearing. By a majority vote of all of the board of directors, the membership of such person in the organization may be terminated or suspended. If either termination or suspension is decided upon, the terms & conditions of same shall be specified in writing & delivered to said member.

Section 4 – Fines/Penalties

Fines & penalties are not permitted for misconduct, except in the instance where said misconduct involves monetary damage or loss to property of the EABA, in which case

the EABA may seek restitution. Penalties may be accrued regarding non-payment or late payment of registration fees.

ARTICLE 4 – MEETINGS

Section 1 – Meeting Place

Meetings may be held at any time/place with prior approval of the majority of the board, with the provision that the majority be in attendance.

Section 2 – Notice

Notice of each meeting/election shall be published on EABSA website & EABSA social media outlets, with the exception of special executive sessions or emergency meetings.

Section 3 – Voting

It will be the board members' responsibility to elect a board of directors each year. It may also be deemed necessary by the board of directors to send other issues to the polls for members' opinion. Emergency votes needed by the board of directors may be conducted by phone or by proxy as long as a majority of the board is polled. Electronic votes will also be acceptable, if they are received in a timely manner.

Section 4 – Inspection of Records

The membership ledger, books of account & minutes & proceedings of the meetings, the board of directors & executive committees of directors shall be open to inspection upon written demand of any member within 5 days of such demand, for a purpose reasonably related to interests as a member. An inspection may be made in person or by an agent/ attorney authorized in writing by a member, & shall include the right to make abstracts. Demand of inspection other than at a members' meeting shall be made in writing upon the president, secretary or treasurer.

Section 5 – Inspection of Bylaws

The organization shall keep in its possession the original or a copy of these bylaws as amended or otherwise altered to date, which shall be open to inspection by the member's at all reasonable times.

Section 6 – Special Meetings

Special meetings of the board of directors for any purpose may be called at any time. Such meetings may be called by the president or, if he is unable or unwilling to act, by the secretary or any other director. Notice of such special meetings must be given at least by phone or email to ALL board members.

Section 7 – Quorum

A majority of the total number of directors shall be necessary to constitute a quorum for the transaction of business. Every act or decision made by a majority of the directors present at a meeting duly held at which a quorum is present shall be regarded as the act of

the entire board of directors. The directors present at a duly held meeting at which a quorum is present may continue to do business until adjournment notwithstanding the withdrawal of enough directors to leave less than a quorum.

Section 8 – Protocol

The most recent/revised edition of Roberts Rules of Order shall be used for the conduct of all meetings.

Section 9 – Annual Report

An annual report may be made available to the public in such form as deemed appropriate by the board of directors.

ARTICLE 5 – OFFICES

Section 1 – Officers

The officers of this organization shall include a president, vice-president, and treasurer/secretary. The organization will maintain 10 (9 if treasurer/secretary is two different people) other positions on the board to be named at the special meeting following elections. These positions will be named according to the projected needs of the organization during relevant season.

Section 2 – Number & Qualifications of Board Members

The authorized number of board members of this organization shall be at least 13 until changed by amendment to this bylaw. In the event that this number is amended, subsequent numbers of board members will always remain odd, so as to avoid tied votes.

Section 3- Elections/Terms

All officers shall be elected to serve for a term of 1 year, election of offices will be during the August meeting, in which previous board members will be invited to cast their ballot. All offices shall hold office until their respective successors are elected. An office/board member may be removed from office at any time for cause, by a majority vote from the remaining directors. A Director may be removed without cause by a majority vote as well. The term “for cause” as used herein shall include the failure by an officer/board members to attend at least 50% of the meetings during the calendar year.

Section 4 – Vacancies

Vacancies on the board may be filled by a majority of the remaining board members. The election of board/officers to fill vacancies may be accomplished without the use of written ballot. A vacancy shall be deemed to exist in the case of death, resignation or removal of any officer/board member, or if the authorized number of board members is increased, or if any elected officer shall refuse to serve. No reduction of the authorized number of board members shall have the effect of removing any officer prior to the expiration of his/her term in office.

Section 5 – Compensation of Officers

Officer/Board members shall not receive any stated salary for their services. However, the children of officer/board members may receive a discount on registration fees of up to 100%, if so approved by the board prior to registration dates.

Section 6 – Secretary

The secretary shall keep a book of minutes of all meetings to be distributed to all board members in a timely fashion & to be shown to members upon written request. These minutes shall include attendance, call to order & adjournment times & places of meetings. The secretary shall also keep on record all other relevant paper work concerning any matters the board deems relevant. The secretary shall give notice to all board members of all meetings.

Section 7 – Treasurer

The treasurer shall keep & maintain adequate & correct accounts all properties & business transactions of the organization. The treasurer shall deposit all monies/valuables into the name & to the credit of this organization. He shall disperse funds of the organization as ordered/approved by the board of directors. The books of account shall at all reasonable times be open to inspection by any director.

ARTICLE 6 – SPECIFIC DUTIES

All board members are expected to work together equally to provide a positive baseball, softball, and t-ball experience for players & to aid in achieving a smoothly run organization. All board members are required to assist in a supervisory capacity to the daily operation of games/events. The information set forth in this article is to be used as a guideline. Additional tasks may be requested of any specific board member at any time. All board members are to keep complete & legible records of their duties/events/transactions occurring during their term to be viewed upon request by other board members & to turn over to their successor.

Specific duties of each board member will be determined through group discussion at the conclusion of each annual election. Duties to be covered will include at least, the following;

President – personable character/strong voice, vast knowledge of rules, public relations & all newspaper notices

Vice President – able/willing to step into President’s position if necessary, willing to assist all other board members when needed

Secretary – meeting notes, thank you cards, letters/requests for permission/acquisition

Treasurer – financial matters, filing of appropriate league/ins. paperwork & nonprofit status

Equipment Manager – *(one assistant)* purchasing, distributing, maintaining & collecting equipment

Master Scheduler – Schedules practices, rescheduling games, tournaments in compliance with relevant agencies

League Rep – (*one assistant*) attends league meetings (both softball/baseball) to represent EABSA opinions

Fundraising Coordinator – (*2 assistants*) all aspects of fireworks stand; viewing, ordering, scheduling workers, tent, lights, tables, signage, etc

Registration Coordinator – (*one assistant*) oversees registration, maintains waiting list, prepares roster

Awards – purchase league & tournament medals & trophies & delegating distribution

Uniforms – (*2 assistants*) ordering & distributing uniforms; regular season & tourney

Picture Coordinator – schedule & relay info to teams regarding pictures, picture distribution, and picture date/permission/photographer

Draft Supervisor – schedule draft/workers with consideration to other activities

Field Supervisor – schedule field workers for all games/tournaments

Communications – updating website & phones lines

Umpire Coordinator – to assist clinic director with umpire clinic, schedule/pay umpires, oversee umpire performance

ARTICLE 7– MISCELLANEOUS

Section 1 – Fiscal Year

The officers/board members shall have the power to fix/change the fiscal year of the organization. In the absence of action by the board, however, the fiscal year shall end each year in December.

Section 2 – Grievance Procedure

Any parent/guardian who has a grievance may request a meeting with the board for a hearing of said grievance. This meeting with the board shall be held within 10 days after the filing of the written grievance & the decision of the board regarding the grievance shall be final.

Section 3- Contracts/Deeds

The officers/board members may authorize any officer duly approved agent to enter into any contract or execute any instrument in the name of & on behalf of the organization. Such authority may be general or confined to specific instances & unless so authorized by the board, no officer/agent shall have any power or authority to bind the organization by any contract or engagement or to pledge its credit or to render it liable for any purpose in any amount. Any contracts, deeds, agreements or other instruments conveying lands or any interest therein & any other documents shall be executed on behalf of the organization by the president, or by any other specific officer/agent so authorized

Section 4 – Background Checks

Background checks will be performed on all officers/board members and Volunteer Coaches yearly. The purpose of this is to provide protection and security for the children of our community. Each coach volunteer will be responsible for paying the fees in order to become eligible to coach.

Section 4a - Scope of Background Check

- a. **SOCIAL SECURITY VERIFICATION** – This verifies the applicant’s name against the Social Security number provided. This helps to eliminate the possibility of false names and/or information.
- b. **ADDRESS TRACE** – This verifies the applicant’s current address and identifies previous addresses. This information is utilized to determine the jurisdiction in which the background screening is conducted.
- c. **LOCAL CRIMINAL RECORD SEARCH** – A statewide criminal record check is performed to reveal any misdemeanor or felony convictions.
- d. **NATIONAL CRIMINAL RECORD SEARCH** – A nationwide criminal record check is performed to reveal any misdemeanor or felony convictions.
- e. **SEX OFFENDER REGISTRY** – Search of state and/or county repositories for known sex offenders.

Section 4b – Disqualifying Convictions:

Any conviction, whether by verdict or plea (including plea of nolocontendere) for any of the following offenses shall disqualify the individual.

- a. **FELONY (Sex offenses)** All sex offenses **regardless of the amount of time since offense**, including without limitation:
 1. Child molestation
 2. Sexual assault
 3. Sodomy
 4. Solicitation
 5. Rape
 6. Sexual battery
 7. Prostitution
 8. Indecent exposure
- b. **FELONY (Violence)** – All felony violence **regardless of the amount of time since offense**, including without limitation:
 1. Murder
 2. Aggravated assault
 3. Robbery
 4. Manslaughter
 5. Kidnapping
 6. Aggravated burglary
- c. **FELONY (Involving Child)** - All felony offenses involving a child **regardless of the amount of time since offense**, including without limitation:
 1. Child abuse
 2. Contributing to the delinquency of a minor
 3. Internet luring of a child
 4. Child trafficking

D. FELONY (Other) – All felony offenses **other** than violence or sex **within past 10 years**.

ARTICLE 8– AMENDMENTS

New bylaws or regulations may be adopted or amended or repealed by a majority vote of the officers/board members at any regular or special meeting thereof.

ARTICLE 9– DISSOLUTION

Upon the dissolution of this organization, the governing body shall, after paying or making provisions for the payment of all liabilities, dispose of all its assets exclusively for the purposes of the organization, or to organizations operated solely for charitable purposes, as the governing body shall determine.

CERTIFICATION

I the undersigned hereby certify:

- 1) That I am a duly elected officer on the board of the Eudora Amateur Baseball & Softball Association, a not for profit organization; and
- 2) That the foregoing bylaws comprising 7 pages, constitute the revised edition of said organization, which will be duly adopted at the next meeting of board of directors of said organization.

IN TESTIMONY WHEREOF, I have hereby subscribed my name;

Signature/President

Date

Signature/Secretary

Date

Revision History

Original Copy: March 1994

Revised Copy: October 2005

Amendment to article 5, section 2 in August 2008

Revision to article 5, section 2 in August 2009 (expand Board to 13 members)

Amendment to Article 7 (background checks)

Revised Copy: January 2021